

TRAINERS' CHECKLIST

40-HOUR FUNDAMENTALS OF FAMILY MEDIATION COURSE

1. Conflict and Conflict Management

Some Suggested Topics Include:

- a. Nature of conflict
- b. Causes of conflict
- c. Conflict analysis
- d. Conflict behaviour
- e. Conflict and communication
- f. Conflict cycle
- g. Conflict escalation
- h. Conflict management

Time Allocated: _____ minutes

Location in agenda and handbook:

2. Disputes and Dispute Resolution

Some Suggested Topics Include:

- a. Nature of a dispute
- b. Dispute Resolution Spectrum
- c. Negotiation
- d. Collaborative Law
- e. Mediation
- f. Arbitration
- g. Informed process choice

Time Allocated: _____ minutes

Location in agenda and handbook:

3. Negotiation

Some Suggested Topics Include:

- a. Nature of negotiation
- b. Alternative models of negotiation
- c. Distributive and integrative bargaining
- d. Competitive and cooperative negotiation

- e. Positional bargaining and principled negotiation

- f. Rights-based and interest-based negotiation

- g. Four basic points of interest-based negotiation

- h. Seven elements of interest-based negotiation

Time Allocated: _____ minutes

Location in agenda and handbook:

4. Overview of Family Mediation

Some Suggested Topics Include:

- a. Family conflict
- b. Families in transition
- c. Family disputes
- d. Issues
 - Parenting
 - Child support
 - Spousal support
 - Property

Time Allocated: _____ minutes

Location in agenda and handbook:

5. Family Mediation Process Model

Some Suggested Topics Include:

- a. Setting the Table
- b. Understanding the problem
- c. Problem-solving
- d. Getting to agreement

Time Allocated: _____ minutes

Location in agenda and handbook:

6. Setting the Table

Some Suggested Topics Include:

- a. Intake
- b. Screening
- c. Planning
- d. Family Mediation Agreement
- e. Skills
 - Interviewing
 - Communicating
 - Facilitating
 - Drafting

Time Allocated: _____ minutes

Location in agenda and handbook:

7. Understanding the Problem

Some Suggested Topics Include:

- a. Opening the mediation
- b. Storytelling
- c. Agenda formation
- d. Debriefing and reporting
- e. Skills
 - Communicating
 - Facilitating
 - Drafting

Time Allocated: _____ minutes

Location in agenda and handbook:

8. Problem-solving

Some Suggested Topics Include:

- a. Eliciting party perspectives
- b. Probing for underlying interests
- c. Generating creative options
- d. Developing objective criteria
- e. Assessing settlement possibilities
- f. Skills
 - Communicating
 - Facilitating

Time Allocated: _____ minutes

Location in agenda and handbook:

9. Getting to Agreement

Some Suggested Topics Include:

- a. Overcome impasse
- b. Facilitating final negotiation and commitment
- c. Memorandum of Understanding or Mediation Report
- d. Independent legal advice
- e. Closing the mediation

Time Allocated: _____ minutes

Location in agenda and handbook:

10. Family Mediation in Practice

Some Suggested Topics Include:

- a. Organizations
- b. Certification
- c. Ethics and Standards
 - Organizational codes
 - Duty to report
 - Ethical dilemmas

Time Allocated: _____ minutes

Location in agenda and handbook:
